



**U.S. ENVIRONMENTAL PROTECTION AGENCY
MBE/WBE UTILIZATION UNDER FEDERAL GRANTS
AND COOPERATIVE AGREEMENTS**

FOR COOPERATIVE AGREEMENTS OR OTHER FEDERAL FINANCIAL ASSISTANCE WHERE THE COMBINED TOTAL OF FUNDS BUDGETED FOR PROCURING SUPPLIES, EQUIPMENT, CONSTRUCTION OR SERVICES EXCEED \$150,000. PART 1: PLEASE REVIEW INSTRUCTIONS BEFORE COMPLETING																			
1A. FEDERAL FISCAL YEAR (Oct 1- Sep 30) 20 <u>15</u>	1B. REPORT TYPE <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Last Report (Project completed)																		
1C: REVISION OF A PRIOR YEAR REPORT? <input checked="" type="radio"/> No <input type="radio"/> Yes, Year _____ IF YES, BRIEFLY DESCRIBE THE REVISIONS YOU ARE MAKING:																			
2A. EPA FINANCIAL ASSISTANCE OFFICE ADDRESS (ATTN: DBE COORDINATOR) 77 West Jackson Boulevard (MC-10J) Chicago, IL, 60604	3A. RECIPIENT NAME AND ADDRESS Washington County Planning & Parks Department, 333 E. Washington Street, Suite 2300, West Bend, WI 53095-2003																		
2B. EPA DBE COORDINATOR Name: Adrienne M. Callahan, Region 5 MBE/WBE Coordinator Email: callahan.adrienne@epa.gov Phone: 312-353-5556 Fax:	3B. RECIPIENT REPORTING CONTACT Name: Debora M. Sielski Address: 333 E. Washington St., Ste 2300, West Bend, WI 53095-2003 Phone: 262-335-4772 Email: deb.sielski@co.washington.wi.us																		
4A. FINANCIAL ASSISTANCE AGREEMENT ID NUMBER (SRF State Recipients, refer to Instructions for Completion of blocks 4A, 5A and 5C) 1347 <u>00E01347</u>	4B. FEDERAL FINANCIAL ASSISTANCE PROGRAM TITLE OR CFDA NUMBER: 66.818 - Brownfields Assessment and Cleanup Cooperative Agreements																		
5A. TOTAL ASSISTANCE AGREEMENT AMOUNT EPA Share: \$ <u>600,000.00</u> Recipient Share: \$ <u>62,463.00</u> <input type="checkbox"/> N/A (SRF Recipient)	5B. If NO procurements and NO accomplishments were made this reporting period (by the recipients, sub-recipients, loan recipients, and prime contractors), CHECK and SKIP to Block No. 7. (Procurements are all expenditures through contract, order, purchase, lease or barter of supplies, equipment, construction, or services needed to complete Federal assistance programs. Accomplishments, in this context, are procurements made with MBEs and/or WBEs.) <input type="checkbox"/>																		
5C. Total Procurements This Reporting Period (Only include amount not reported in any prior reporting period) Total Procurement Amount \$ <u>591,500.00</u> (Include total dollar values awarded by recipient, sub-recipients and SRF loan recipients, including MBE/WBE expenditures.)																			
5D. Were sub-awards issued under this assistance agreement? Yes <input type="radio"/> No <input checked="" type="radio"/> Were contracts issued under this assistance agreement? Yes <input checked="" type="radio"/> No <input type="radio"/>																			
5E. MBE/WBE Accomplishments This Reporting Period Actual MBE/WBE Procurement Accomplished (Include total dollar values awarded by recipient, sub-recipients, SRF loan recipients and Prime Contractors.) <table border="1"><thead><tr><th></th><th>Construction</th><th>Equipment</th><th>Services</th><th>Supplies</th><th>Total</th></tr></thead><tbody><tr><td>\$MBE:</td><td></td><td></td><td></td><td></td><td>0.00</td></tr><tr><td>\$WBE:</td><td></td><td></td><td>14,000.00</td><td></td><td>14,000.00</td></tr></tbody></table>			Construction	Equipment	Services	Supplies	Total	\$MBE:					0.00	\$WBE:			14,000.00		14,000.00
	Construction	Equipment	Services	Supplies	Total														
\$MBE:					0.00														
\$WBE:			14,000.00		14,000.00														
6. COMMENTS: (If no MBE/WBE procurements, please summarize how certified MBEs/WBEs were notified of the opportunities to compete for the procurement dollars entered in Block 5C and why certified MBEs /WBEs were not awarded any procurements during this reporting period.) A primary consultant agreement was executed with Stantec Consulting Services, which in turn is executing subcontractor or subconsultant agreements with MBE/WBE firms for components of the project, the first of which was a contract with a WBE firm (Ady Advantage) for \$14,000 in services. Two WBE laboratories have been incorporated into the project QAPP, but contracts have not yet been executed with these firms.																			
7. NAME OF RECIPIENT'S AUTHORIZED REPRESENTATIVE Debora M. Sielski	TITLE Deputy Planning & Parks Administrator																		
8. SIGNATURE OF RECIPIENT'S AUTHORIZED REPRESENTATIVE 	DATE 10/21/15																		

PART II.

MBE/WBE PROCUREMENTS MADE DURING REPORTING PERIOD

EPA Financial Assistance Agreement Number: 0001347

1. Procurement Made By			2. Business Enterprise		3. \$ Value of Procurement	4. Date of Procurement MM/DD/YY	5. Type of Product or Service (Enter Code)	6. Name/Address/Phone Number of MBE/WBE Contractor or Vendor
Recipient	Sub-Recipient and/or SRF Loan Recipient	Prime	Minority	Women				
		✓		✓	\$14,000.00	08/31/15	3	Ady Advantage, 613 Williamson St., Madison, WI 53703, 608-663-9218

Type of Product or Service Codes:

1 = Construction 2 = Supplies 3 = Services 4 = Equipment

Note: Recipients are required to submit MBE/WBE reports to EPA beginning with the Federal fiscal year the recipients receive the award, continuing until the project is completed.